

Security System

Each family will be required to purchase one security card so that you can enter the building without buzzing the office. If you would like to purchase additional cards at \$10.00 each for other people on your pick-up list, please fill out the request form accordingly. If you lose your pass card, you will need to buy a replacement card at the cost of \$10.00 per card. If you *regularly* have someone else drop off or pick up your child, both of you will be required to have a pass card.

Keep in mind that it is difficult and distracting for the office staff to answer the buzzer for parents who do not bring their pass card to let themselves in the building. We understand that you occasionally forget your pass card but if we have to buzz you in more than twice a week, we will issue you a new card and charge your account \$10.00.

Please be advised that when you disenroll your child, you are required to return all cards that you have purchased. If you fail to do so, your account will be billed \$10.00 per card. If you return the cards that you purchased at \$10.00 each, we will credit your account or balance due or issue you a check for \$5.00 for each card returned.